

HIGHWAYS ACT 1980
Application for a new Sitting Out Licence

Name of Applicant: _____ Application Date: _____

Address: _____

Telephone No: _____ Email: _____

Address of Sitting Out Area:
.....
.....
.....
.....

Sketch of Proposed Area

Area of Highway to be Occupied (i.e. 4.0m x 2.5m)
(Please indicate area on the attached plan)

Operating hours for sitting out area: From To

Number of seats to be provided

Insurance Details: Company
Policy Number
Expiry Date

(Please attach copy of insurance certificate to application)

Signed PRINT Name Date

Dorset Council Use Only

Application Received (Date) Fee Correct Yes/No

Site Inspected by Date

Notes-
.....
.....

Insurance Renewal Date

Approved Yes/No Licence Number & Plan Issued

Signed on behalf of DC Date

HIGHWAYS ACT 1980
Licence to Use a Sitting Out Area on the Public Highway

This Licence is issued to:

Licensed Premises:

Plan Showing Location and relevant dimensions of the licensed area:-

Number of Permitted Seats:

Issued:

Expiry Date:

Licence Issued by:

Signed:

Date:

Dorset Highways
Charminster Depot
Wanchard Lane
Dorset, DT2 9RP

License No:

CONSENT CONDITIONS

The following conditions apply to sitting out licences:

- The location and size of the sitting out area will be agreed with the council. This will be marked out to ensure that it is complied with.
- Normally a minimum footway width of 2m will be required at all times between the seating area and the edge of the footway, in exceptional circumstances this can be reduced down to 1.5m over short lengths due local conditions.
- A copy of the licence must be displayed in a prominent window fronting the sitting out area at all times
- No "A" boards (advertising boards) or signs will be permitted in addition to the licensed area
- Advertising on umbrellas or blinds will be subject to planning considerations and should be associated with the premises rather than individual products
- The design of any semi-permanently fixed items of furniture; (decking, lighting, bollards etc.) must be agreed prior to installation. These will only normally be allowed in pre-existing licensed areas.

- Accessibility for disabled people must be allowed for.
- The Licensee will be responsible for the costs of the provision and installation of these items together with their maintenance and removal
- The operator of the licensed area must have adequate insurance to cover the area of the licence and indemnify the council from any claims arising from the licensee's activities.
- The council as highway authority, and statutory undertakers will have a right of access to the area at all times
- The council, subject to a two- week notice period may withdraw the licence.
- This licence does not cover the consumption of alcohol on the highway and the licensee should make an application to the appropriate licensing body
- The licensee is responsible for keeping the licensed area clear of all litter and debris.
- The licensee is responsible for obtaining any permissions relating to planning, community charge issues, business rate increases and any other licences or permissions required. Including those for any powered equipment that is to be used.
- The licensee will be responsible for ensuring that they follow all coronavirus guidelines. Failure to do this will mean that the license is withdrawn immediately. No notice period will be given.
- The licensee must follow all conditions on the license. Failure to do this by the licensee or their customers will mean that the license is withdrawn immediately. No notice period will be given.
- The license runs for a 12-month period.
- Reports of anti-social behaviour, public nuisance or any behaviour that risks the safety of others by customers, staff or the licensee will mean that the licence is withdrawn. No notice period will be given.