

Appointment Of Duty Holder

This information must be provided to Building Control following the appointment to duty holder roles. It can be completed and submitted by a third party but must be signed by the client.

Application Ref:	
Site Address:	

Full name of person providing this information:	
Address:	
Telephone Number:	
Email:	
Duty holder position appointed to:	Principal Contractor <input style="float: right;" type="checkbox"/>
	Principal Designer <input style="float: right;" type="checkbox"/>

Person appointed to role:	
Full Name:	
Company Name:	
Job Title:	
Address:	
Tel No:	
Email:	
Date appointed on project:	

Duty Holder Declaration:

I can confirm that as the principal (or sole or lead) contractor or principal (or sole or lead) designer of the above-mentioned Building Control application and I understand that I must fulfil my duty under Part 2A of The Building Regulations (duty holders and competence) of these regulations.

Signed:**Name Printed:****Date:****Client Declaration****Full Name:****Address:****Tel No:****Email:****Declaration:**

I confirm that the information contained in the notice is correct.

I have read and understood my responsibilities as a duty holder under Regulation 11 of the Building Regulations etc. (Amendment) (England) 2023 and I agree to this appointment.

Signed:**Name Printed:****Date:**