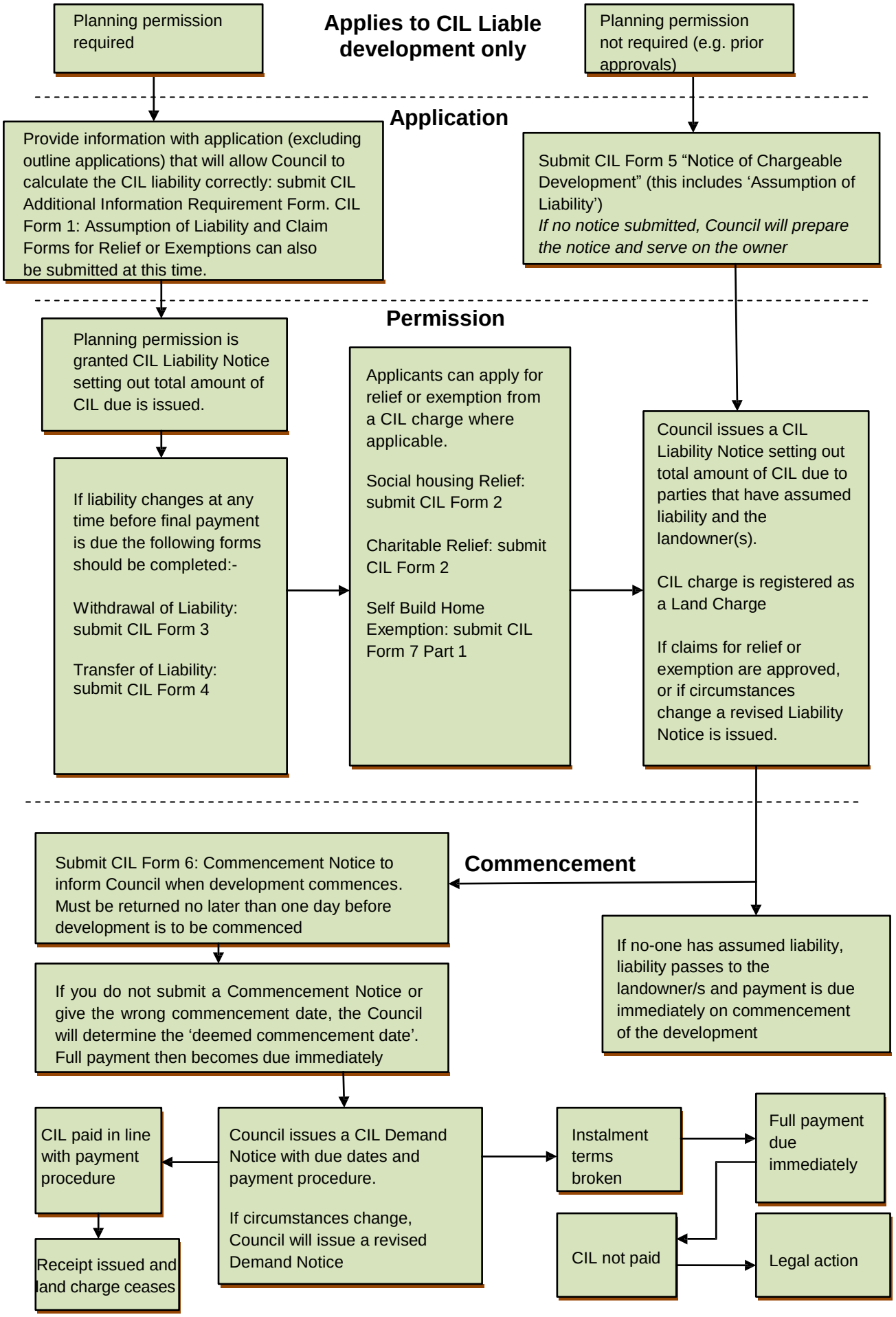West Dorset, Weymouth and Portland CIL Simple Process Guide