

## Sherborne LAP ANNUAL REPORT 2018-19 (1 April 2018 to 31 March 2019)

<b>LAP</b>	<b>Sherborne Community Focus</b>
<b>Completed by</b>	<b>Joanna Keats</b>
<b>Date</b>	<b>April 2019</b>

<b>Performance Indicator</b>	<b>Please supply information to demonstrate the achievements for each indicator.</b>
Number of LAP Focus Group meetings held (inc. dates)	27 <sup>th</sup> September 2018 Sherborne Community Focus 21 <sup>st</sup> November 2018 Locality Sustainability meeting for LAPS 4 <sup>th</sup> December 2018 Sherborne Community Focus 4 <sup>th</sup> January 2019 West Dorset Health and Wellbeing Locality Meeting 27 <sup>th</sup> March 2019 Sherborne Community Focus
Training identified by LAP, delivered in Sherborne (funded by Sherborne Douzelage)	18th September 2018 Social Media Training Funded by Douzelage 2nd October 2018 Fundraising Training funded by Sherborne Douzelage 14th November 2018 Trustee Training funded by Sherborne Douzelage 20th November 2018 Safeguarding Policies & Procedures training funded by Sherborne Douzelage 27th November 2018 GDPR training funded by Sherborne Douzelage
Partnership/Stakeholder Meetings attended on behalf of the LAP	17th June 2018 LAP representation CCG Transport review 31st July 2018 Rural Housing Event – Community led Housing – Norton sub Hamden 6th September 2018 West Dorset Health and Wellbeing Locality Meeting 9th December 2018 DCA Conference 20th February 2019 Meeting with Naomi Mason Public Health Dorset 3rd March 2019 West Dorset Health and Wellbeing Locality Meeting
LAP related Meetings/Activities	23rd May 2018 - Meeting with WDDC to plan the year ahead 14th August 2018 - Meeting with Volunteer Centre Dorset to discuss work in Sherborne 24th September 2018 West Dorset Partnership meeting 29th October 2018 Best Energy Network Champion training 12th November 2018 RCC meeting Taunton 21st January 2019 Community Development Worker Cross Dorset Meeting 22nd – 29th January Village Halls Week – Advice sent to all Village Halls in Dorset 29th January 2019 meeting with Volunteer Centre Dorset 7th March 2019 Best Energy Network Talk Sherborne Tricuro Carers Group

Number of:

- members in the Focus Group / new members (organisations and individuals)  
(Please supply a list of member organisations / individuals - contact details not necessary)

### **Sherborne Community Focus Attendees**

Fiona Thomas WDDC

Kathy Boston Mammah WDDC

Jo Keats DCA

Kelly Rolfe Home Start West Dorset

Sarah Parsons Adult Social Care West Dorset

Lydia Everitt Ready Easy Gillingham and Shaftesbury

Helen da Silva The Rendezvous

Bob Foster Swanage and Purbeck Development Trust

Guy Patterson Dorset Councils Partnership

Yogesh Vadgama Magna Housing

Andrea from Friendly Food Club

Julia Marcus Skills and Learning

Shelley Collins Dorset Growth Hub

Dave Burrige Wiseability Services Ltd

Lizzie Kingsbury Sherborne and District Dementia Alliance

Tony Gibbons Friendly Food Club

Niki Clarke Sue Ryder Sherborne

Gill Porter Sue Ryder Sherborne

Samantha Jane Flounders Bear Cat Collective

Penny Peat Read Easy

Chris Conroy Dorset Police

Neil Bliss Magna Housing

Fiona Kent Ledger Dorset County Council

Siobhan Hammond Observer

Glen Cheyne – Home Grown Media Sherborne Times and Bridport Times

Jane Jones DREC

Anita Wingad Community Catalysts

Nicola Can British Red Cross

Wider mailing list (including above contacts): 445

<ul style="list-style-type: none"> <li>• sub-groups or forums running / set up (inc group name / dates / membership numbers)</li> </ul>	<p>Volunteering in Sherborne LAP Coordinator and Volunteer Centre Dorset volunteer co-ordinator</p>
<ul style="list-style-type: none"> <li>• parishes actively engaged in the partnership (<i>and new members</i>)</li> </ul>	<p>Lap Co-ordinator has had active engagement with:          Thornford, Beer Hackett, Yetminster, Holnest, Bishop’s Caundle Holwell, Longburton, Trent, Over &amp; Nether Compton Parishes          Mailing List:          Queen Thorne, Sandford Orcas, Poyntington, Osborne, Castleton, Goathill, Bradford Abbas, Clifton Maybank, Ryme Intrinseca, Chetnole, Stockwood, Melbury Bubb, Batcombe, Hilfield, Leigh, Lillington, Leweston, Folke, Alweston, North Wootton, Haydon, Caundle Marsh, and Purse Caundle.</p>
<p>Number of consultations sent out to Sherborne participants</p>	<ul style="list-style-type: none"> <li>• Dorset’s Sustainability and Transformation Plan – Integrated transport plan consultation attended stakeholder workshop</li> <li>• Princes Countryside Trust Rural Isolation Survey</li> <li>• NHS Dorset Clinical Commissioning Group - Physical health services for children and young people provided in the community review</li> <li>• Local Government reorganisation survey</li> <li>• NHS Dorset : Physiotherapy services review</li> <li>• Dorset Police Crime Commissioner - Merge Devon &amp; Cornwall Police and Dorset Police consultation</li> <li>• NHS Psychiatric Liaison Services Review</li> <li>• Petition to keep stage lighting exempt from proposed EU legislation changes</li> <li>• Federation of Small Businesses - National campaign to save Britain's free cashpoints</li> <li>• West Dorset, Weymouth and Portland - Future housing and employment space consultation</li> <li>• Dorset Library Service consultation about service core offer – Let’s Talk Libraries</li> </ul>
<p>Has an audit of partnership membership been undertaken this year? (to identify roles i.e. steering group/board member)</p>	<p>Focus Group is now set up with more people involved. Priority focus has been setting Key Objectives for the future of the group</p>
<p>When was the constitution / protocol / terms of reference last reviewed? Are there plans to review?</p>	<p>There are plans to review these in 2019-2020 as part of future planning for Sherborne</p>

Details of action plan delivery activities	
<p>Activities undertaken by the LAP co-ordinators (<i>facilitation or project work</i> )</p>	<p>The courses below were funded by Sherborne Douzelage and Magna Housing supplied community rooms on their Sherborne sites for the events to take place.</p> <ul style="list-style-type: none"> <li>• Easy Steps to make Social Media work for you</li> <li>• Morning course - 2 hours Easy Steps to successfully raising money</li> <li>• Morning course - 2 hours - Easy Steps to GDPR</li> <li>• Morning course - 2 hours - Easy Steps to being a Trustee, roles and responsibilities</li> <li>• Morning course- 2 hours Easy Steps to Safeguarding</li> </ul> <p>Groups in Sherborne and the surrounding areas were given the following advice and guidance:</p> <ol style="list-style-type: none"> <li>1) Beer Hacket Hub – Advice and support given to raise funds for Notice board (£3650 A4A) and Defibrillator (£1995 POPPS)</li> <li>2) Countrymen’s Club support to become a CIO Awarded £70,000 from Community Fund</li> <li>3) Rendezvous Sherborne funding training raised £6000 from the Tampon fund</li> <li>4) Relate Dorset and South Wiltshire supported Relate to look for funding pots for their work with perpetrators of domestic abuse £197,840 Community Fund</li> <li>5) Trent Memorial Hall supported with fundraising ideas raised £14,500 fetes, dinner dances etc.</li> <li>6) SHARES support to create a constituted group and signpost to safeguarding training raised £4800 through donations.</li> <li>7) Holwell Village Hall – Business Plan Advice</li> <li>8) Nether Compton Village Hall - Small Village, hall needs refurbishment, Health check done of organisation and funding advice given</li> <li>9) Bishops Caundle Village Shop – Gave advice to restructure as running at a deficit</li> <li>10) Leigh Play Park wanted advice about policies needed if doing a sponsored walk on their own.</li> <li>11) Seniors Lunch Club, Sherborne, funding advice for raising money for heating system</li> <li>12) Longburton Village Hall – Advice about becoming fit for funding so that they could begin to write bids</li> </ol>
<p>Activities lead (headed up) by the LAP, and branded as an activity of the LAP</p>	<p>Sherborne Community Focus 27th September Sherborne Football Club – Discussed constitution ideas and networked.</p> <p>Sherborne Community Focus December Sherborne Football Club focused on Cyber crime</p>

	<p>Sherborne Community Focus March 2019 Sherborne Football Club focused on next year. Trying a different venue and holding a Soup event is planned for the next quarter</p>
<p>Activities undertaken by LAP members that have benefitted substantially from LAP support / endorsement</p>	<ul style="list-style-type: none"> <li>• The Friendly Food club would love to do more work in Sherborne so needs LAP's help with publicising their work</li> <li>• Home Start West Dorset is working well in Sherborne with young families</li> <li>• Sarah Parsons Adult Social Care West Dorset has recently started in post so is in the process of meeting everyone.</li> <li>• Ready Easy Gillingham and Shaftesbury want to bring Read Easy into Sherborne and the surrounding area. Read Easy is a one to one programme to support adults to learn to read. There is much stigma surrounding not being able to read so it is difficult to find those who don't read.</li> <li>• The Rendezvous - much is happening at the Rendezvous who are a registered charity supporting young people with education, health advice and much more.</li> <li>• Dorset Councils Partnership is setting up a Health and Wellbeing group in West Dorset.</li> <li>• Magna Housing is very keen to be more community orientated. They have some community rooms that can be used in Sherborne for meetings</li> <li>• Sherborne Dementia Alliance is looking for funding for an Admiral Nurse for Sherborne. The group is very well supported locally by many volunteers.</li> <li>• Skills and Learning for Dorset, Bournemouth and Poole are promoting the flexible studying scheme for carers so that they can study a time that suits them.</li> <li>• The Dorset Growth Hub provides free, fully funded business support. It is available to new, start-up and existing businesses.</li> <li>• WISE Ability helps employers find the right staff, and jobseekers to find meaningful work via employment, training, mental health services and other support services. Their employment services are cost-free to eligible jobseekers and employers.</li> <li>• Sue Ryder plans to fill their shop window in Sherborne with a novelty knitted (&amp; crochet / sewn) garden featuring lots of flowers, leaves, bugs, butterflies &amp; birds, garden tools, plant pots etc. all knitted by as many local volunteers as they can find.</li> <li>• Bear Cat Collective is a not for profit collective of artists and musicians, bringing affordable, hands-on, family fun, education and entertainment for all ages to village halls, shows, fetes &amp; festivals across Wessex</li> <li>• Anita Wingad from Community Catalysts has been employed as the Dorset lead and came to the</li> </ul>

	<p>Focus meeting to speak about what a community catalyst is and how it will work. Work will start in Sherborne Rural and Three Valleys in West Dorset and Blackmore Vale and Winterbourne in North Dorset.</p> <ul style="list-style-type: none"> <li>• Dorset Race Equality spoke about needing to increase DREC's reach across the county and to publicise the forums they hold including Sherborne</li> <li>• If you know someone returning from hospital, you can refer them to The British Red Cross who will make sure the patient have everything they need for their first 24 to 72 hours back at home and on further assessment another 12 weeks support could be given if needed.</li> <li>• Sherborne and Bridport Times are very keen to hear from anyone who has some local news they want publicised. There is an event section at the beginning of the magazine so any forums, charity events etc. can be submitted to go in there for free.</li> </ul>
Projects undertaken by LAP members in their organisational capacity / role, not directly connected to the LAP, but which have contributed to the action plan outcomes	<ul style="list-style-type: none"> <li>• Local Government Review meeting was held for all Town and Parish councils to inform them of the changes that would be happening and how it would affect them</li> <li>• A community worker from Dorset County Council's trading Standards department has been speaking to groups to warn and inform them about some of the scams that are going on in Dorset</li> </ul>
How much, if any, funding has the LAP levered in to deliver projects?	£100,945 with support from LAP Coordinator plus Relate Dorset and South Wiltshire £197,840
<b>Staff and Volunteer Time</b>	
Staff hours (per week / per month)	1.5 days a month (12 hours)
Volunteer hours (Focus Group– per year)	12 hours x 20 people attending = 240 hours
Other volunteer hours used to disseminate information on behalf of the focus group	1 hour per month x 20 people attending focus group = 240 hours
Other paid staff hours – partner staff *(excl WDDC staff) (if it's possible to calculate please inc time for meetings attended / projects delivered – i.e. number of staff and number of hours)	15 other partners staff members approx. 6 hrs a year = 90 hrs Total approx. = 90 hrs

Future Work	
<p>What are the key priorities for the LAP?</p>	<p>Key Priorities in 2018-2019 were identified as:</p> <p>It was agreed that a group would be formed with all the elements of a civic society eg: voluntary, business, statutory to work together to move Sherborne forwards. Sub groups could be formed to discuss more specialised subjects such as volunteering, health and transport and rejuvenate the housing forum. Development trusts have proved to work elsewhere in Dorset and it was felt that this could be investigated. Development trusts are organisations operating in the United Kingdom that are: community based, owned and led; engaged in the economic, environmental and social regeneration of a defined area or community; independent but seek to work in partnership with other private, voluntary, and public sector organisations. They also look at filling in the gaps of service provision and try out new projects before giving them to the community to run. Looking at how a development trust works could be a good starting point for Sherborne. In the long term the trust could run community assets and any surplus ploughed back in to run other community projects or a community partnership similar to the one formed in Christchurch and would be less reliant on grant provision which is diminishing year on year.</p> <p><b>Key Priorities:</b></p> <ul style="list-style-type: none"> <li>• Create a working focus group</li> <li>• Investigate models for future sustainability of group</li> <li>• Identify training needs of local community groups</li> <li>• Fund identified training via Sherborne Douzelage</li> <li>• Set up a small working group to look at recruitment issues around volunteering in Sherborne</li> <li>• Target community groups in Sherborne to support their sustainability with support from DCA</li> <li>• Create an active contact list. Disseminate local information via list to support <ul style="list-style-type: none"> <li>a. Local Engagement</li> <li>b. Local Participation</li> </ul> </li> <li>• Coordinator to represent LAP at key identified meetings to be decided by the focus group</li> </ul>