



ANNUAL GENERAL MEETING

Date: 23 April 2018
Time: 10.00am
Venue: Committee Room A, South Walks House, South Walks Road,
Dorchester DT1 1EE

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CONTACT

For more information about this agenda please telephone Democratic Services on 01305 252209, at South Walks House, South Walks Road, Dorchester, Dorset, DT1 1UZ or email LWatson@dorset.gov.uk

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Annual General Meeting with update on Local Government Re-organisation in Dorset and the implications for West Dorset and the Partnership

A G E N D A

			PAGE NO
10.00	1.	Introductions and welcome	
10.05	2.	Election of Vice Chairman	
10.10	3.	To confirm the notes of the meeting held on 22 January 2018	2 – 5
10.15	4.	LGR update and discussion: Cllr Tony Alford, Leader of West Dorset District Council Stephen Hill, Strategic Director of Dorset Councils Partnership	Presentation
11.15		Refreshments	
11.30	5.	Partner updates	6 - 16
11.40	6.	LAP matters – items of common interest or of concern	
12.10	7.	To agree theme for next West Dorset Partnership meeting – date and venue to be confirmed	
12.15	8.	Any other business	

**West Dorset Partnership
22 January 2018**

Notes of the West Dorset Partnership meeting held on 22 January 2018 at South Walks House, Dorchester.

Present:

Organisation	Name
Chairman (Vice Chair in the Chair)	David Aldwinckle
Beaminster & Villages LAP	Joanna Keats
Bridport Local Area Partnership	Maureen Jackson
Bridport Town Council	Bob Gillis
Dorchester Community Forum	Emma Scott
LymeForward	Wendy Davies and Cllr C Reynolds
Dorset Agenda 21	Mike Jones
BAVLAP and Marshwood and BW Group CLTs.	Cllr Jacqui Sewell
Dorset Association of Town and Parish Councils	Cllr Alan Thacker
South West Dorset Multi Cultural Network	Rachelle Smith
Churches Together in Dorset	Tom Murphy
West Dorset District Council/Dorset Councils Partnership	Cllr A Alford (WDDC), Cllr M Hall (WDDC), Jane Nicklen (Community Planning & Development Manager), Stephen Hill (Strategic Director, DCP), Susan Ward-Rice (Community Development Team Leader), P Derrien (Housing Enabling Team Leader), Clyde Lambert (Commercial Housing Enabler) Linda Quinton (Democratic Services Officer) .

Apologies:

Organisation	Name
Chairman	Paul Overall
Dorset Councils Partnership	Hilary Jordan & Cllr I Gardner
Dorset & Wiltshire Fire and Rescue Service	Jason Rogers
Dorset Community Action	Alex Picot
Magna Housing	Christine Bolland
Natural England	John Stobart
Age UK	Lisal Holmes
Dorset Police	Ian Roe
Dorset Wildlife Trust	Maria Clarke

1. Introduction and Welcome

The Chairman welcomed all parties present to the meeting , the theme for which was Housing Developments in West Dorset. Each attendee introduced themselves.

2 Community Led Housing Fund & Community Land Trusts – DCP.

Paul Derrien, Housing Enabling Team Leader for the DCP gave a presentation on community led housing projects that were taking place in the West Dorset district. During 2017, 45 affordable rented units had been built plus 10 shared ownership homes and 6 discount market homes. He explained that with discount market homes, the purchaser would pay 75% of the market value of the home but own 100% of it. When the property was sold, it would be at 75% of the market value and remain as such in perpetuity.

A Community Land Trust (CLT) scheme in Lyme Regis had seen three bedroomed homes built for which each unit had received 15 bids. In Powerstock a CLT scheme had seen 8 houses built. A further scheme had been built in Tolpuddle on a rural exception site and included a fully adapted home for a disabled occupant.

In Poundbury, 63 extra care affordable flats had been built to include support for older persons who wished to live independently and 20 – 30 potential occupants had been identified.

Members heard of the benefits of creating community-led schemes, such as Community Housing funding and obtaining planning permission.

Cllr Sewell reported on a CLT project that was coming on line in Broadwindsor and that there were currently 23 local people on the housing register in need of such housing.

P Derrien added that the discount market schemes were aimed at young, working people to get on the housing ladder. If members were able to identify local sites, he would be happy to come and discuss potential projects. A site for 13 affordable homes in Winterborne Abbas had been given planning approval the previous week.

A new Housing Minister and a white paper aimed at changing the definition of affordable housing were all new issues for housing authorities. The Government continued to have a target to build 300,000 new homes per year and there were many challenges ahead.

With regard to larger developments, it was P Derrien's experience that 35% affordable housing was provided by the developer, particularly on greenfield sites. The large development at Vearse Farm, Bridport was a perfectly viable site to provide 35% affordable housing, however, disappointingly, there were other sites that were not viable, particularly brownfield sites such as the Dorchester Prison.

Clyde Lambert, Commercial Housing Enabler talked to members about the opportunities to develop brownfield sites for housing and a new website "Opening Doors".

Members discussed land banks held by developers and other bodies, which either had consent for development which had not occurred or had no planning permission and remained untouched. On occasion, land had consent for development but no buyer. Members were aware that obtaining consent for developments could be a lengthy and slow process. With good design, large developments could accommodate open market housing alongside affordable housing, such as Poundbury. Communities generally welcomed mixed developments but the issue was identifying available land.

West Dorset had limitations due to the AONB covering such a significant part of the district. Large developers tended to develop in urban areas in the south such as Bristol, Exeter and Southampton. With regard to empty properties, there was little that authorities could do in terms of enforcement and compulsory purchase.

A further element of the housing market was people wishing to downsize from large, family accommodation into smaller 2 bedrooomed units; most 2 bed units were starter homes. With the right developer, schemes for downsizers could work.

In response to points made, D Aldwinckle, from the Chair, acknowledged that some Magna housing stock was deficient in terms of energy efficiency. In addition, Magna currently held 2 development sites in Sherborne with lapsed planning permissions.

The WDDC Leader stressed that work on the review of the local plan was on-going and this included the identification of new development sites. The Housing Portfolio Holder was also looking at the “accelerated homes building programme” and associated initiatives.

The Chairman thanked P Derrien and C Lambert for their informative presentations.

3. Notes of the last meeting.

The notes of the previous meeting on 30 October 2017 were agreed.

4. LGR update

The Leader provided an update on the Local Government reorganisation as a “minded to” approve decision had been received from the DCLG since the last meeting of the Partnership. Christchurch Borough Council had undertaken a local Poll which had endorsed the Borough’s view that it remains as a borough council. Six Dorset Councils were in favour of the Unitary proposals.

Task and Finish Groups had been established for a number of areas in the lead up to a final decision and reorganisation. These included Community Partnership Engagement; represented by A Thacker and Area Based Decision Making. A Programme Director had been appointed and a Programme Manager would be recruited in due course together with work stream coordinators.

If the Secretary of State agrees to the reorganisation, a Structural Change Order would need to pass through Parliament and this would have the effect of creating “Dorset Council” with a new authority in place by April 2019. It was not possible to appoint a Chief Executive until a firm decision was received, following which a structure would be established. The new council would have 82 elected members.

Bob Gillis, the Bridport Town Clerk said that the WDDC had been working with Towns and Parishes to identify services that could be taken on locally, but with that should come assets and resources. The District had taken the lead on this particular issue and he was hopeful of the process if services could be provided with the right back-up.

7. LAP matters and partner updates – reports previously circulated.

Dorset Multi-Cultural Network – Holocaust Memorial Day was taking place at Dorchester Corn Exchange on 26 January at 12.30pm. Exhibitions were in place at the Dorchester, Bridport and Weymouth libraries. The guest speaker had arrived on one of the “kinder” trains in the 1930’s.

Agenda 21 – Mike Jones advised that Agenda 21 AGM was taking place on the following Saturday. He was likely to stand down as the representative on this Partnership and would focus on the climate change sub group.

Bridport – with LGR on the horizon, Bridport LAP wanted to know how they could evolve together with the neighbouring parishes and with input from the CAB, food banks and volunteers, etc so no community input was lost.

Dorchester – working with the Thomas Hardy school to support young people with their mental health and an access group to encourage better access to shops and buildings..

Lyme Regis – agreed that training was needed on the new general data protection regulation. 2 DCA events had been arranged locally, one of which was in Wimborne and anyone was welcome to attend. LymeForward had done a lot of work on the clinical services Review. A Health and Wellbeing group had leading medics on it and met last week to look at contracts and contracting in West Dorset.

Beaminster – A seminar had been organised on the General Data Protection Regulation in Sherborne on 7 February. This was an issue that would have wide implications for many authorities and organisations.

LAPs and staffing Jane Nicklen advised that Adrian Ragbourne was moving on from Lyme Forward. Susan Ward-Rice was also moving to the County Council and the Partnership thanked Susan for her valuable contribution to the group.

A Thacker added that the DAPTC had been involved and was playing a big role in the devolution discussions and were keen to be involved. Towns need parish support.

8. Date and theme of next meeting.

Monday 23 April 2018, 10am at South Walks House. Theme – Community Engagement and Involvement.

The meeting closed at 12.25pm.

Chairman

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REPORT TO THE WDP

April 2018

Organisation Name: Bridport Local Area Partnership

	Priority 1	Priority 2	Priority 3
Your organisation's priority/ priorities	BLAP's role as a consultation facilitator	Provision for homelessness	Preparing for Local Government reorganisation at the parish level
Objective/s (what are we seeking to improve?)	There are several big-impact strategic projects underway in the BLAP area. As these projects are being lead broadly by the district and county councils, there is a role where BLAP can help to bridge the communications gap between the grass roots communities/organisations and the local authorities to enable meaningful and productive consultation.	Looking at what local action the partnership can undertake to improve the support offered to local homeless/rough sleepers	The likely move to a unitary authority raises many potential impacts and opportunities at the parish level. Certain services are under threat of being reduced or removed altogether, but by working together, the town and parishes could be a more effective delivery vehicle to ensure rural communities continue to receive the services they need.
Evidence of Need	Feedback from the partnership and also requests from other organisations.	The initiative for BLAP having a working group to look at need for homeless/rough sleepers was conceived by the Chair of BLAP, Maureen Jackson and the Manager of the CAB, Rovarn Wickremasinghe and ratified at the Partnership's Annual Assembly in March 2017. The evidence of need was put forward by our CAB and reports from the	The BLAP area has good experience of what joint working can achieve, through projects such as the Lengthsman scheme (initiated by BLAP). WDDC has established a Programme Board to discuss with town councils the potential devolution of services under local government reorganisation. The

	Priority 1	Priority 2	Priority 3
		<p>local food banks.</p> <p>There are a number of people, who are known to be homeless locally. Rough sleepers have been identified at open spaces in the town</p> <p>This project is also very timely with the introduction of Universal Credit in Bridport as from December 2017.</p>	<p>terms of reference for the Board state that its purpose is” To ensure input into the devolution/ delegation process initially by town councils, as the bodies most likely to be invited to manage some delegated services at this stage and to encourage partnership working with their surrounding parishes in providing services that are important to and valued by the wider town area.”</p>
Action (how will we achieve this?)	Through communication with partners and wider organisations and taking action where needed	By working with key organisations that provide homelessness support and related services to explore where there may be gaps in provision and/or additional resources or facilities required.	Joint parishes meetings and actions as required and agreed in preparation for the move to a unitary authority. Making agreed representations on behalf of the group.
Led by (name of person/ Organisation responsible)	BLAP	BLAP	BLAP
Timescale (date to be completed by)	Ongoing	Ongoing, but hoping to achieve an outcome of additional support being in place by Summer 2018.	Ongoing through the move to unitary and potentially continuing afterwards.

	Priority 1	Priority 2	Priority 3
Key outcomes (how will we measure success?)	Target for the next 6 months: To be the conduit for local consultation on at least 4 key projects, resulting in the sharing of information and collating and submitting local feedback	More effective partnership working to provide the best service for local homeless people/rough sleepers Additional support/facilities to extend the current support on offer	Continue to meet as a cohesive area and identify assets and services that are important to protect, and could be more effectively managed at the local level. Number of services jointly managed, supported or delivered locally. Consideration of potential new structures to co-ordinate partnership working/service delivery.
Progress Update (what has been achieved as at the date of review, how are you progressing against your planned outcomes)	Ongoing: <ul style="list-style-type: none"> • Neighbourhood Plan • Bridport Connect project • Strategic input of BLAP to issues related to Health and Well Being and lobbying for the joined up thinking between Social Care and the CCG 	Ongoing Working Group established and met last on 13 March. It received a presentation from Julian House which, as part of the Dorset Assertive Outreach Team, offers direct support to people living on the streets. The general view was that there needed to be stronger links with Bridport. The merits and problems of both day and night shelters have been	The Liaison Group met on 7 March and was due to meet again on 18 April. At the March meeting, Nick Randle, from Local Government Resource Centre, made a presentation on their work facilitating the Programme Board. This was a very well attended meeting. It was agreed that it was important to carry on discussing these issues and look at options to work together to jointly provide services, where feasible. The meeting on 18 April

	Priority 1	Priority 2	Priority 3
		<p>discussed by the Group. The Cupboard Love Food Bank (working with CAB with the input from Helpful Hampers) is the key resource not only for the rough sleepers but other 'homeless' of Bridport. It is hoped to identify premises for a "Cupboard Love Plus" facility. This would support the Foodbank and allow space for people to wash, change their clothes, cook a hot meal, wash laundry and have some storage space. The Group is seeking to identify suitable premises. It is also keen to work with the existing agencies such as Julian House to support homeless people in the area.</p> <p>Next meeting of the main Group on 1 May.</p>	<p>was to be an opportunity to discuss and share responses to the parish survey, undertaken by the Programme Board.</p>
<p>Comments (Barriers to progress – reviewed action to overcome barriers)</p>		<p>Difficulty of finding suitable premises.</p>	<p>Timescale very tight and need for additional financial information on services etc.</p>
<p>RAG (red/amber/green)*</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>

Any questions about this report to Bob Gillis, Town Clerk Bridport Town Council r.gillis@bridport-tc.gov.uk 01308 456722.

REPORT TO THE WDP

Jan 2018 – April 2018

Organisation Name: Dorchester Community Forum



	Priority 1	Priority 2	Priority 3
Your organisation's priority/ priorities	Improved access for all	Organising community events for 2018	Developing mental health support in Dorchester by: <ul style="list-style-type: none"> Supporting MIND to set up a support group and befrienders. Setting up a pilot mental health project with Thomas Hardy School and Mind. Supporting a new peer support mental health charity to get set up.
Objective/s (what are we seeking to improve?)	Continue to develop Access Guide for Dorchester	Organise range of events to provide cultural activities for local people. Also running themed events to highlight diversity and celebrate centenaries – for instance 100 years since the end of First World War and 100 years of Women's Suffrage.	Better MH support for residents of Dorchester – with emphasis on early intervention for young people
Evidence of Need	Lack of information for people with access issues and also need to attract more tourists – including people with a disability to the town.	Community cohesion, commemoration, celebration, tourism promotion.	Increases in threats to mental health particularly for younger people.
Action (how will we achieve this?)	<ul style="list-style-type: none"> Sent out questionnaire out to all local businesses – with support of BID and Dorchester Chamber for Business. Following up with visits to local retail and business outlets. Creation of an online and printable access guide book. Local and national promotion – especially through disability networks. 	Run 5 major events this year including: <ul style="list-style-type: none"> Open Air Cinema Event 100 Years of Women's Suffrage One World Anonymous Youth Festival WW1 Centenary event Support events run by other organisations such as: <ul style="list-style-type: none"> Dorchester Carnival Committee 	Regular meetings and contact with MIND. Working with Thomas Hardy School and Attendance Officer to devise pilot mental health project. Guidance and support for new project. Support MIND to establish a Mental Health Alliance.

	Priority 1	Priority 2	Priority 3
Led by (name of person/ Organisation responsible)	Emma Scott - DCF Dorchester Access Group	Emma Scott Local groups including: <ul style="list-style-type: none"> • Dorchester Youth Extra • One World • Dorchester Youth Council • WW1 event planning committee 	Dorchester Youth Extra MIND Thomas Hardye School Dorchester Family Partnership Zone New Beginnings
Timescale (date to be completed by)	September 2018	November 2018	<ul style="list-style-type: none"> • First Mental Health Alliance meeting ran in Jan 2018. • School pilot project initiated with consultation with young people. • Work – ongoing.
Key outcomes (how will we measure success?)	Production of Access Guide	Successful delivery of events with good uptake in numbers.	<ul style="list-style-type: none"> • Mental Health Alliance established. • Delivery of a mental health pilot project by end July 2019. • Further funding obtained for continued mental health support. • Closer working relations with other mental health deliverers including CAMHS.
Progress Update (what has been achieved as at the date of review, how are you progressing against your planned outcomes)	Project underway.	Planning and fundraising for events underway. £7700 achieved so far.	Planning of pilot project underway, meeting with Thomas Hardye held. £4940 so far obtained for school related project. Good links made to several partner organisations – in particular Mind and Thomas Hardye School.
Comments (Barriers to progress – & action to overcome barriers)	Businesses supportive but need encouragement to complete questionnaire.	<ul style="list-style-type: none"> • Fundraising enough to pay for the events. • Several grant applications currently awaiting decision. 	Ensuring pilot project compliments work already taking place in school. Ongoing funding.
RAG (red/amber/green)*	Green	Green	Green

Any questions about this report to Emma Scott, Community Development Officer on 01305 819463 or e.scott@dorchester-tc.gov.uk

LymeForward Report to WDP	01/04/18		
	Priority 1	Priority 2	Priority 3
Your organisation's priority/ priorities	Joined up Health Provision that meets the needs of Lyme Regians	Maximising Benefits of funding streams for Lyme Regis & area economy, in particular the Coastal Communities Fund.	Finding a source of expert management support for the community's efforts to keep provision for Young People going following the withdrawal of DCC.
Objective/s (what are we seeking to improve?)	The provision of Health services to the far West of Dorset.	Specifically, the enhancement of the visitor experience to encourage visits especially out of beach season.	Activities for young people in a rurally isolated location.
Evidence of Need	The difficulties routinely experienced and reported to PPGs of accessing healthcare on the other side of Dorset (or Devon). This evidence continues to grow, despite the best intentions of local health teams, patients are not seeing an improvement in their own outcomes. In particular this relates to mental health, elderly and young people.	Reports from the Business Group and individuals that it is difficult for them to maintain their businesses out of high season.	The Hub was set up after a long and widespread community campaign as there was nothing similar in the area. Anecdotal evidence of the benefit is the statement from the local police that when the Hub opened, incidence of anti-social behaviour dropped to almost nothing and has not re-appeared.
Action (how will we achieve this?)	By engaging closely with the emerging CCG plans; by gathering evidence at joint PPG meetings and feeding through to Healthwatch and the CCG. Once plans are finalised, by developing local solutions to outstanding issues.	By continuing to work closely with Business Group and other traders and to formulate plans in readiness for next round of CC funding.	Young People at present being encouraged to raise funds themselves, advice being sought from Dorset Youth Association, and other funding streams being pursued.
Led by	LymeForward Health & Wellbeing Group coordinating local groups such as PPGs.	LymeForward Coastal Communities Team	Lyme Regis Development Trust
Timescale	ongoing	ongoing	ongoing

LymeForward Report to WDP	01/04/18		
	Priority 1	Priority 2	Priority 3
<p>Key outcomes (how will we measure success?)</p>	<p>No more horror stories resulting from people being discharged from hospital with no home support, not being able to access appropriate medical care, there being a full complement of community health staff and GPs/practice staff within the three surgeries or of difficulties in accessing medical services on the far side of the County.</p>	<p>Successful delivery of the CCT projects resulting in positive visitor feedback and positive national publicity for Lyme & Charmouth as an out-of-season destination leading to more out-of-high season visitors.</p>	<p>The Hub remains able to offer open access "Youth Club" type activities on at least 2 evenings a week, with sustainable funding and professional management in place.</p>
<p>Progress Update (what has been achieved as at the date of review, how are you progressing against your planned outcomes)</p>	<p>1) In January representatives of the Health & Wellbeing Group met with Primary Care Commissioning staff at Dorset Clinical Commissioning Group to hand over three documents which represent the outcome of many months of hard work . These documents were: <ul style="list-style-type: none"> • <i>a Baseline Reference</i> documenting all health and social care services currently provided into Lyme Regis, Charmouth and Uplyme to provide a checklist when reviewing the tender for the Lyme Regis Medical Centre and Community Services contract and against which future changes can be monitored; </p>	<p>Work on developing the ideas put forward at the CCT consultation session in July 2017 has been ongoing, with particular focus on supporting various Lyme Regis Town Council potential initiatives. As soon as Round 5 was officially announced, LymeForward's CCT actively engaged with the other Dorset coastal towns who were considering projects and have been developing a joint bid under the leadership of Bridget Betts of the Dorset Coastal Forum, with the theme of "The natural pplace for business and leisure" and</p>	<p>The Youth Club continues to operate using the same qualified workers who were employed by DCC now working on contract to LRDT. There are 95 members with a preponderance of attendees being from the more disadvantaged post codes of Lyme Regis. There are two sessions a week, one for juniors and one for seniors where counselling on emotional wellbeing, relationships and education & learning is an important feature. Typical</p>

LymeForward Report to WDP	01/04/18		
	Priority 1	Priority 2	Priority 3
	<p>•an <i>analysis</i> of the gaps, weaknesses and concerns regarding current provision;</p> <p>•<i>15 proposals</i> for improvement in provisions.</p> <p>Copies have also been personally delivered to the three Practice Managers, sent to the main professional consultees, and placed on the LymeForward website. At the meeting, the CCG gave reassurance that drawing up the specification for re-tendering the new contract will now extend through the spring (rather than being started and finished, internally to the CCG, in January); that LymeForward will be consulted; and that 'engagement' meeting(s) will be held locally. We are publicising the present situation through the press, Lyme-online, and various networks, and have a database, still growing, of some 70 residents signed up ready to exert collective and individual pressure as and when necessary. Health and care provision nation-wide faces a tough future; locally, it has particularly difficult challenges. In bleaker moments we are disturbed by what might happen during and after the current year,</p> <p>2) Heather Prior has been leading the work to consolidate our embryonic local support groups, and we have taken advantage of Adrian's leaving to review alternative ways of running the Foodbank. It has now been agreed with</p>	<p>concentrating on " <i>significantly improving the range of local infrastructure and services for both visitors and the local community; including those with mobility impairments</i>".</p>	<p>attendance is 40 - 60 young people per week.</p> <p>The service is sustained with financial support from Lyme Regis Town Council, WDDC and various charitable donations, mostly one-off. More stability in funding would be most helpful, as would increased professional and volunteer assistance, particularly to ensure the highest standards of safeguarding. Hence we regard this project as at amber.</p>

LymeForward Report to WDP	01/04/18		
	Priority 1	Priority 2	Priority 3
	<p>LRDT that it will run on one day a week from the Hub, and will revert to its original mission of providing food for emergency situations.</p> <p>3) a third strand of work has been to encourage external organisations to base their support for Lyme in Lyme rather than in the surrounding towns. This approach has encouraged several organisations to run at least one session a week from Lyme, but in some cases the low take-up has been causing some concern about cost-effectiveness. One factor is the lack of knowledge amongst health professionals, so LymeForward is running an Open Day on 26th April to bring together clinical professionals and a range of support group leaders.</p>		

LymeForward Report to WDP	01/04/18		
	Priority 1	Priority 2	Priority 3
Comments (Barriers to progress – reviewed action to overcome barriers)	1) Reluctance of the CCG to engage openly with LymeForward and other local representatives. Action: involvement of Healthwatch and Sir Oliver Letwin MP. 2) Manifold artificial barriers to seamless working of both health and social care across county boundaries. Action: equally manifold expressions of concern, met generally with agreement that it makes no sense but a seeming despair at the chances of changing it.	1) Coastal Community Fund timescales not aligning with those of LRTC who have postponed further consideration of the more adventurous possible projects.	
RAG (red/amber/green)*	Amber	Amber	Amber

Any questions about this report LymeForward Administrator on 01297 441224 or lymeforward@gmail.com