

## Inspector's Note of Procedural Meeting

### North Dorset District Council Offices - 8<sup>th</sup> January 2015

The Inspector met both the initially appointed Programme Officer and her replacement (Mrs Christine Self) to discuss procedural and administrative matters. Council officers were introduced to the Inspector and were present at part of the meeting at which the following matters were discussed:

- The process
- The need for a Pre-hearing Meeting (not required)
- The Guidance Note
- Hearing Arrangements (including potential venues)
- The referencing of evidence
- Statements of Common Ground
- Procedural matters should Main Modifications be required
- Accommodation for the Inspector and the Programme Officer
- Minor changes

The Inspector suggested the following provisional dates:

Friday 30<sup>th</sup> January: Send out Issues and Questions and Guidance Note

Friday 20<sup>th</sup> February: Statements submitted

Tuesday 10<sup>th</sup> March: Hearings start (currently scheduled for 2 weeks)

The Council agreed to consider whether or not it would be feasible to hold one of the hearing sessions in Gillingham.